

Practical Project Management

<4 Days>

Objective: Many projects are managed and performed in an inconsistent ad-hoc fashion. This course aims to embed an awareness and understanding of standard generally accepted project management practices. This will enable managers to establish consistent structured techniques that promote successful project performance.

Audience (Application Level): The course is recommended for actual or potential project professionals who directly contribute to projects. It is ideal for candidates who are intending to start managing projects soon or need to improve their project management skills through exposure to standard generally accepted practices.

Duration: 4 days

Price: Contact spdtrainingsolutions@gmail.com for quote

Format: Lecture based with project specific case-studies and workshop exercises

Benefits: Delegates will be able to select and apply appropriate tools and techniques as required at different stages in their project lifecycles. They will also become familiar with the PMI PMBOK® ANSI standard which will support any future endeavours in pursuing the widely recognized CAPM® and PMP® certifications.

Learning Objectives: After taking this course, the learner will be able to:

- Reflect on key project concepts that influence project management
- Effectively initiate, plan and execute basic controls for a project
- Develop a project charter and effectively gather project requirements
- Develop a realistic project schedule and budget
- Identify risks and reflect on strategies that may be applied to proactively reduce the impact of risks to a project
- Plan, manage and use the critical area of communications to control projects
- Recognize the need for change and how to address changes consistently

Course Content: The following topics will be covered

- Topic 1:** - Project principles and constructs
- Topic 2:** - ANSI Standard PMBOK®
- Topic 3:** - Establishing the work - charters, requirements, wbs and scope
- Topic 4:** - Building the project schedule
- Topic 5:** - Establishing and managing the project budget
- Topic 6:** - Addressing Quality and leading the project team
- Topic 7:** - Communications and Risk management
- Topic 8:** - Project Closure

The course is driven from peer-reviewed published literature on project management, encompassing theoretical concepts and empirical findings from industrial application. A core feature of the course is delegate participation in exercises that follow a thread through the management of a case study introduced early in the course. Practical application of techniques embeds the learning in delegates as they get to apply the theoretical concepts presented in the course.